



TOWN OF TYNGSBOROUGH
Office of the Selectmen
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Board of Selectmen Work Session

Minutes

Monday, September 17, 2007

6:00 P.M.

Town Offices

Members Present: Selectman Kevin O'Connor, Selectwoman Karyn Puleo, Selectwoman Jacqueline Schnackerts and Selectman Jay Booth.

Absent: Selectman Rich Lemoine

Staff Present: Town Administrator Rosemary Cashman and Administrative Assistant Therese Gay

1. Class I License Request – Middlesex Power Sport & Marina

The Selectmen received a request for a Class I License for the sale of Marina equipment. The Board reviewed and after a brief discussion the Board voted unanimously on a motion by Selectwoman Puleo, second by Selectman Booth to approve the Class I License at this time to Middlesex Power Sport & Marina of 3 Middlesex Road for the period starting September 17, 2007 through December 31, 2007. The Board will discuss any complaints and/or issues at the time of renewal.

2. COA Appointments

The Selectmen received four letters of interest from residents who want to serve as members on the Council on Aging. The list was sent over to the Council for review. Because the number of members on the Council is 11 the additional two members would make the council complete. The Board voted unanimously on a motion by Selectwoman Puleo, second by Selectman Booth to appoint Patricia Wagner, Robert McCarthy, George Geisenhainer and Arthur Boyle as members to the Council on Aging.

3. Three – One Day Special License – BU & NDA & J & J, Inc.

The Selectmen are in receipt of three requests for a One Day Special License. They voted on each request separately.

The Board of Selectmen voted unanimously on a motion by Selectwoman Puleo, second by Selectman Booth to grant the One Day Special License to Jenike & Johanson, a private business located at 400 Business Park, to serve wine and malt at a company outing at the place of business 400 Business Park on Saturday, September 29, 2007 from 1:00 P.M. to 6:00 P.M. for approximately 40 guests. The Jenike & Johanson outing will be catered by Bianco Caterers of Tyngsborough, Mr. John Carson, Ph.D. will be the manager of record and has signed the application.

The Board of Selectmen voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz to grant the One Day License to Boston University, 72 Tyng Road, for the sale of wine and malt on Saturday, September 15th from 5:00 P.M. to 7:30 P.M. for approximately 80 guests. The Chair approved this license on Monday, September 10th because of the timing. The Board formally voted this evening.

The Board of Selectmen voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz to grant the One Day License to Notre Dame Academy, 180 Middlesex Road, for the sale of all alcoholic beverages on Saturday, September 29, 2007 from 6:00 P.M. to 11:00 P.M. for approximately 100 guests.

4. Discussions

1. Open Space Plan Committee

The Board voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz to appoint Jay Booth as the Board's representative on the Open Space & Recreation Plan Committee.

2. Elementary School Project Invoice

The Board of Selectmen voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz to pay the invoice for the emergency work performed on the underground sewer line at the Tyngsborough Elementary School with monies from the town's settlement with the general contractor.

3. Free Cash

The Board and the Town Administrator spoke briefly on the certified free cash amount, the Medicaid reimbursement and the sale of property. The Board will discuss the free cash and review the warrant article at a joint meeting with the Finance Committee on Monday, September 24th and October 1st.

5. Correspondence

The Board voted unanimously on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz to accept the correspondence.

6. Other Business (if necessary)

Selectman O'Connor wanted to take this opportunity to recognize employees who work hard. He thanked the Town Administrator for all of her long hours and dedication. He hopes that a Town Engineer would be hired soon to help with some of the work that has to be done.

The Board voted on a motion by Selectwoman Puleo, second by Selectwoman Schnackertz to enter into Executive Session to discuss Personnel matters, collective bargaining and negotiations, and to exit executive session to return to open session only to adjourn. Roll Call Vote: Selectman Kevin O'Connor, yes; Selectwoman Karyn Puleo, yes; Selectwoman Jacqueline Schnackerts, yes; and Selectman Jay Booth, yes.

7. Adjournment

On a motion by Selectwoman Schnackertz to exit the Executive Session and to return to open session to adjourn, second by Selectman Booth. Roll Call Vote: Selectwoman

Karyn Puleo, yes; Selectwoman Jacqueline Schnackerts, yes; and Selectman Jay Booth, yes.

The Board voted unanimously on a motion by Selectwoman Schnackertz, second by Selectman Booth to adjourn the meeting.

The Board adjourned at 8:00 P.M.

Respectfully submitted,

Therese Gay
Admin Assistant

Approved on _____